

**QUARANTINE STATION COMMUNITY CONSULTATIVE COMMITTEE (QS CCC)**

**FINAL MINUTES – NPWS Mawland**

**9am, Wednesday 11 December 2019**

**Quarantine Station**

**Abbreviations**

Adele Heasman	AH	Douglas Sewell	DS	Ron Edgar	RE
Alison Langley	AL	Dr. Ian Lavering	IL	Sandy Hoy	SH
Candy Bingham	CB	Jennifer Wilson	JW	Stephen Higham	SH1
Carl Hollis	CH	Jessica Dargan	JD	Stuart Schramm	SS1
Cathy Griffin	CG	Lee De Gail	LG	Suzanne Stanton	SS
Chad Weston	CW	Max Player	MP	Virginia Macleod	VM
Deon van Rensburg	DR	Robyn San	RS		

<b>1</b>	<b>BUSINESS and GOVERNANCE</b>	<b>LEAD</b>
<b>1.1</b>	<b>Welcome</b>	<b>Sandy Hoy</b>
	<ul style="list-style-type: none"> <li>SH welcomed all attendees to the 67<sup>th</sup> QSCCC meeting</li> <li>SH welcomed VM to her first meeting of the new committee</li> <li>SH thanked all attendees for rescheduling when the scheduled meeting on 12 November 2019 could not be held due to catastrophic fire conditions</li> </ul>	
<b>1.2</b>	<b>Acknowledgement of Country</b>	
	<ul style="list-style-type: none"> <li>JD – I acknowledge the traditional custodians of the land on which we meet today and pay my respects to elders past, present and emerging</li> </ul>	
<b>1.3</b>	<b>Attendance and Apologies</b>	<b>Sandy Hoy</b>
	Attendance: <ul style="list-style-type: none"> <li>Candy Bingham</li> <li>Cathy Griffin</li> <li>Adele Heasman</li> <li>Sandy Hoy</li> <li>Max Player</li> <li>Suzanne Stanton</li> <li>Jennifer Wilson</li> <li>Virginia Macleod</li> <li>Jessica Dargan</li> </ul>	Apologies: <ul style="list-style-type: none"> <li>Dr. Ian Lavering</li> <li>Chad Weston</li> </ul> SH noted that Dr. Ian Lavering had reluctantly resigned from the QSCCC.
<b>1.4</b>	<b>Confirmation of agenda</b>	<b>Sandy Hoy</b>
<b>1.5</b>	<b>Declarations of pecuniary or other interest</b>	<b>All</b>
<b>2</b>	<b>STANDING ITEMS</b>	
<b>2.1</b>	<b>Confirmation of Previous Minutes</b>	<b>Sandy Hoy</b>
	<ul style="list-style-type: none"> <li>Minutes were confirmed and accepted</li> </ul>	
<b>2.2</b>	<b>Review of Action Items from Previous Minutes</b>	<b>Sandy Hoy</b>
<b>2.3</b>	<b>Correspondence In/Out</b>	<b>All</b>
	NIL	

<b>2.4</b>	<b>Other administrative matters</b>	<b>Sandy Hoy</b>
	<ul style="list-style-type: none"> <li>SH proposed dates for 2020 committee meetings and confirmed following dates with members: <ul style="list-style-type: none"> <li>Wednesday 12 February 2020</li> <li>Wednesday 13 May 2020</li> <li>Wednesday 12 August 2020</li> <li>Wednesday 18 November 2020</li> </ul> </li> </ul>	
<b>2.5</b>	<b>Proposed events</b>	<b>Mawland / NPWS</b>
	<ul style="list-style-type: none"> <li></li> </ul>	
<b>5</b>	<b>ADDITIONAL AGENDA ITEMS</b>	
<b>5.1</b>	<b>Lighting</b>	<b>Virginia Macleod</b>
	<ul style="list-style-type: none"> <li>VM asked the committee to consider a recent <u>article</u> in The Conversation that light spill from the wharf could affect fish life. Could changing the 13 lights along the wharf to sensor lights and reducing lighting be considered? Are these lights less than 0.1 lux? JD confirmed that lights were &lt; 0.1 lux (equivalent to lighting during a full moon) during monitoring. SS noted that adequate lighting is a safety issue for water taxis docking and guests walking around the wharf at night, the site wide plan requires lighting of the wharf, and that in the last audit the survey of sea grass and fish life showed significant improvement on the prior audit results. SH confirmed that given this information all are OK with the current lighting arrangement.</li> </ul>	
<b>5.2</b>	<b>Meeting duration</b>	<b>Candy Bingham</b>
	<ul style="list-style-type: none"> <li>SH confirmed with all that the next meetings will start at 8.30am and up to three hours would be allowed for the meeting and any site visits.</li> </ul>	
<b>5.3</b>	<b>Feedback on stay at Q Station</b>	<b>Doug Sewell</b>
	<ul style="list-style-type: none"> <li>DS provided feedback on his recent stay at QS in P23 for 2 nights.</li> <li>DS also brought access/egress issues noted at P11 (breakfast restaurant) to the attention of the committee.</li> </ul>	
<b>5.4</b>	<b>Update on catastrophic fire day 12 November 2019</b>	<b>Candy Bingham</b>
	<ul style="list-style-type: none"> <li>JD noted that Sydney Harbour National Park was closed, as was Sydney Harbour Federation Trust (SHFT) lands at North Head. QS remained open as they had an emergency management plan in place. Sydney North Area staff patrolled North Head until 8pm as per request from RFS. A similar response is likely if catastrophic fire conditions are forecast again over summer.</li> </ul>	
<b>5.5</b>	<b>Archives in S7 Office</b>	<b>Virginia Macleod</b>
	<ul style="list-style-type: none"> <li>VM offered to catalogue documents and identify documents to digitise in the archives that DS kindly donated which are now in S7 office. CG offered to assist. VM will work with JD to arrange access.</li> </ul>	
<b>4</b>	<b>PRESENTATIONS</b>	
<b>4.1</b>	<b>Nil</b>	
<b>3</b>	<b>REPORTS</b>	
<b>3.1</b>	<b>NPWS Report</b>	<b>NPWS</b>
	<ul style="list-style-type: none"> <li>Not presented at the meeting due to the absence of CW as Acting Manager.</li> <li>The NPWS report for the December 2019 meeting is an attachment to the minutes.</li> </ul>	

3.2	Mawland Report	Mawland
	<ul style="list-style-type: none"> <li>• MP – a storm on 26 November resulted in a coral tree in the Peace Park falling. It was cut down and only the stump remains. MQS will monitor the health of the remaining coral tree. Fortunately, there were no injuries. In the short term a temporary shade structure/sail will be erected. A long term solution to loss of the coral tree could be to replace it with a substantial tree such as a Melaleuca. The Peace Park would also be returfed, with chairs placed and some shade.</li> </ul> <p>Other areas of the site were also affected by the storm.</p> <ul style="list-style-type: none"> <li>• Open Day - Life in Quarantine was the theme for the most recent Open Day. A lot of time was put into the Paper House installation by Jo Neville and hosting afternoon tea there. It was a very popular interpretive art experience.</li> </ul> <p>The concept of Open Days came about because the site was not open to the public, and Open Days are a condition of planning approval. Now the site is open and access is easy people don't have to wait until Open Day to visit. The most popular Open Days are those where people see the back of house such as the Boilerhouse, or the site dressed up for weddings.</p> <ul style="list-style-type: none"> <li>• Dining – the café is doing really well with a new barista and rearranged retail space. The restaurant on right side of Engine Room is doing well and has had very good reviews.</li> <li>• Tours – 11.30am tours are doing really well. On Monday 2-3 tours are run at this time. They are also happy with day to day visiting.</li> <li>• CB – the launch of the Bondi to Manly Walk on Sunday 8 December should build a lot more interest in Q Station as an extension to that route to North Head.</li> <li>• Jo Neville, the on-site paper artist, will be on site for another year.</li> <li>• Art – Tania McMurtry is an Irish artist recently awarded the Harvey Gallery prize for best sculpture of the year “A Terrible Tragedy”, which is now being shown at the wharf. She has also donated another sculpture “A Fragile Peace” that will be the centre of the new improved Peace Park.</li> </ul> <p>SS has been in discussion with College of Fine Arts to promote Q Station as a sculpture site with their students. Ron Edgar had been deciding locations to help CoFA design a sculpture walk over time throughout the site. Some pieces will be permanent and some temporary. The themes for the sculpture walk will be peace and migration. Sculptures would all be temporary, and some may need to be fixed to the ground in hardstand areas. The idea is to have reasons for people to come here. Mawland will have the final say on the sculpture pieces for exhibition.</p> <ul style="list-style-type: none"> <li>• Fire plans – reminding staff to make sure guests don't bring candles. A concept for indigenous fire pits will not be allowed here for the foreseeable future. Weekly fire drills are held with staff and a few with guests. Staff are careful about where guests are smoking and check that all cigarette butts in sandboxes are put out.</li> <li>• Public holidays - Q Station won't be open to the public on Boxing Day, New Years' Eve and New Years' Day, but it will be open to anyone who makes a booking for the restaurant or to stay.</li> <li>• Review of education program – a company review showed compliance with the school curriculum on which we had great feedback. Recommendations on new excursions and aligning with the new HSC curriculum in story telling have been made. Student accommodation is only for Year 11/12 and University students in the doctors and nurses accommodation.</li> <li>• NSW Tourism Awards – Won a Silver award for Cultural Tourism. Thank you to NPWS for letter of endorsement. The judges commented on the sense of community.</li> </ul>	

<b>3.3</b>	<b>Chairpersons Report</b>	<b>Sandy Hoy</b>
	<ul style="list-style-type: none"> <li>• Dr. Ian Laverling's resignation means there are two potential vacancies on the committee. DPIE have advised we need to look at CoPA for membership of committee, and having an Aboriginal person joining the committee. NPWS is in the process of talking with traditional landowners.</li> <li>• Open Day – Enjoyed Jo Neville's Paper House, with visitors showing great interest in the house she set up. Enjoyed the Life in Quarantine tours, several of which were sold out, and seeing the buildings that weren't normally open. The Balgowlah Boys art display drew people associated with the school in. It was great to have many points of interest for visitors on the day.</li> <li>• Meeting with Minister – met with The Hon. Rob Stokes MP, Minister for Planning and Public Spaces and most of the Independent Chairs of Community Consultative Committees for State Significant Projects on 4 November. Minister Stokes wanted feedback about the operation of the Consultative Community Committees and how they could be improved. An outcome of this meeting was that DPIE representatives are open to coming to CCC meetings if required. Also confirmed that the QS CoPA take precedence over the DPIE CCC guidelines if there are any conflicts. The DPIE CCC guidelines will be reviewed mid-2020.</li> <li>• Ghost Tour – attended a ghost tour on Saturday 9 November and can thoroughly recommend it. It was great to see so many visitors enjoying tours with passionate tour guides, a wedding reception, and busy accommodation on the night.</li> </ul>	
<b>6</b>	<b>GENERAL BUSINESS</b>	
6.1	<ul style="list-style-type: none"> <li>• None</li> </ul>	
<b>7</b>	<b>MEETING CLOSE</b>	
<b>7.1</b>	<b>Confirm action items</b>	<b>Sandy Hoy</b>
<b>7.2</b>	<b>Next Meeting/Site Visit:</b> 8.30am-11.30am, Wednesday 12 February 2020	<b>Sandy Hoy</b>